

Minutes of IT Committee Public Meeting on 10/11/2012

Committee:

Citizen Jones, Chairman

Ben Soussan, Vice-Chairman (excused absence)

Stephen LaBranche, Committeeman

Also present:

Richard Nichols, Selectman's Representative

Paul Paquette, IT Operations

The meeting was called to order at 6:00 PM in the Manager's conference room. In attendance were all of the above except Ben Soussan.

During the review of agenda, Paul handed out a printed sheet intended to represent his "full list of problems" which was promised last meeting – detailed below:

1. The IT equipment is located in a place a high water event could cause problems.
2. Excessive network traffic during normal business hours on the web and mail server internet connection this delays on incoming e-mails.
3. Lack of communications from the State DMV to the Town IT offices for implementation new systems and changes to the current systems.

Chair declared that the associated agenda item discussing this will need to be delayed for another meeting since it was received too late for review.

Chair noted the excused absence of Ben, rendering the remaining Agenda items moot for this evening and shall be moved to a future meeting.

It was determined by consensus that the Committee needed a bit of a break, thus the next meeting would be 10/25 with an agenda inclusive of the items not reviewed on this meeting's agenda.

Chair noted the delay of the next meeting afforded additional time for members to email their suggestions of additions/augmentations on Paul's list of problems/solutions.

LaBranche moved to adjourn.

Meeting was adjourned at 6:17pm, with Paul offering a tour of the data center which was accepted by the Chair and LaBranche.

Respectfully submitted,

Citizen Jones, Chairman